



Capricor Therapeutics, Inc. (NASDAQ: CAPR) is a clinical-stage biotechnology company focused on the discovery, development and commercialization of first-in-class biological therapies for the treatment of cardiac and other serious medical conditions. Capricor's lead candidate, CAP-1002, is a cardiac cell therapy that is currently being evaluated for the treatment of heart disease associated with Duchenne muscular dystrophy and myocardial infarction (heart attack). Capricor is advancing its proprietary exosome product candidate, CAP-2003, for the treatment of ophthalmic disorders and is exploring other therapeutic areas. Capricor's portfolio also features Cenderitide, a dual natriuretic peptide receptor agonist, which may have application for the outpatient treatment of advanced heart failure and other potential indications.

Position:

Materials Management Associate

Job Description:

This position is a part time (approx. 20 hours per week) and immediately available to support our cGMP Manufacturing facility and Quality Control. Capricor seeks an independent, organized, self-motivated individual with demonstrated attention to detail, organizational skills and familiarity with cGMP manufacturing.

The successful candidate will be responsible for supporting Manufacturing and Quality Control in maintaining the materials management system at Capricor. The duties will include incoming material receipt, inspection and cleaning of received materials, record keeping, retrieving supplier documentation, and maintaining inventory spaces. Must be proficient in Microsoft platforms including Excel, and Word.

Responsibilities:

- Track purchase orders and shipment dates to ensure all ordered materials are received and transferred to the appropriate temperature storage location
- Performing incoming material receipt, unpacking, inspection and warehouse stocking to ensure inventory for Manufacturing and QC operations
- Inventory database management including recording lot number and quantities in inventory database
- Ensuring accurate and timely updating of information in database
- Perform monthly cycle counting and update database as appropriate
- Perform thorough cleaning of materials to support aseptic facilities
- Maintain database of Certificates of Analysis of incoming materials

Requirements:

Candidates must have a minimum High School Diploma (some college science preferred), attention to detail, strong work ethic, good record keeping skills and follow-through. Must have demonstrable computer skills in Microsoft Word and Excel etc. Good oral communication skills.



Prefer familiarity with cGMP environment. Must be comfortable working in a fast paced and dynamic environment. Must demonstrate initiative. Must be willing to work a flexible schedule.

Experience:

1-2 years of materials management and warehouse management preferred. Candidates with cGMP experience are strongly desirable. Some scientific education preferred.

Applicants should submit a cover letter detailing their qualifications and their CV to careers@capricor.com